

DESIGN REVIEW BOARD MEETING MINUTES

January 8, 2014

36 Bartlet Street
3rd Floor Conference Room B

Call to Order:

The meeting was called to order at 6:30 p.m. Present were members Craig Gibson, Eric Daum, Suzanne Korschun and Ann Constantine.

SIGN APPLICATIONS

William Raveis Real Estate, Mortgage, Insurance, 12 Bartlet Street

DRB-14-01

Mr. Chris Doherty, business owner, presented the application for a refacing of the existing free-standing sign. The original sign was installed in 1987. The sign is 7 ft. in height measuring 7' x 3', (21 sq. ft.) on a metal post and is illuminated by a separate service. The by law allows for a 12 sq. ft. sign with a height of 6 ft. Mr. Doherty is aware that the sign might require approval from the ZBA. He agreed to the request from the DRB to remove the 2 smaller signs below. The DRB suggested that he could put up a separate sign regarding the "Customer Parking Only" sign per the guidelines in the by law.

The board discussed the options regarding additional signage. A sign attached to the building could be as large as 25 sq. ft. on the side of the parking lot and 50 sq. ft to the front of the building. Mr. Doherty would like to reface the existing free-standing sign only.

Ms. Constantine moved to accept the application as submitted with the removal of the two intermediate signs between the posts. Mr. Daum seconded the motion

Vote: Unanimous (4-0)

Bancroft Elementary School, 15 Bancroft Road

DRB-14-02

Mr. Peter Lacasse, landscape architect for SMMA and Ihor Ranuik, Plant and Facilities presented the application. There are 2 signs, one is 2 faced at the Bancroft and one is single faced on West Knoll Road. They do not intend to illuminate the sign as there is plenty of street lighting. They intend to replicate the High Plain Elementary School sign using the same font and colors. There are stainless steel letters on the canopy of the Bancroft school. The design was chosen because of the residential surroundings after discussion with the school administration.

Ms. Constantine would like to see granite posts rather than the pvc posts presented. The board would like to see a sign that is more related to the contemporary design of the building. The board discussed different options, removing the finial, a sign on a single pole, granite posts, a stone site wall with applied letters. There was discussion about using different woods, IPE, teak, mahogany, etc. The proposed sign is 3' x 6'. The board approves of the location of the signs.

Mr. Weedon (sp.), resident of Andover asked about recycling the old signs. The message board will be eliminated. There is an LED sign they are considering keeping. The committee intends to use a pvc sleeve at the ground level to prevent rot, but the rest of the sign post is to be wood. The DRB would like to see a 6 x 6 vs. 4 x 4 posts. It was noted that the high school post is 8 x 8. SMMA is willing to put up a mock up. They will bring the suggestions from the DRB to the School Committee who meets a week from Friday.

The DRB would like to see more options such as Bancroft School rather than Bancroft Elementary School, change the address to just the number. The applicant will submit changes for another DRB meeting.

MINUTES

Meeting of December 11, 2013

Mr. Gibson motioned to accept the minutes as submitted.

Mr. Daum seconded the motion.

Vote: Unanimous (3-0)

1 abstention- Ms. Korschun was not present at the meeting.

Discussion:

Draft a letter to be sent to applicants after meeting to give decision.

Adjournment

There being no further business, the meeting of the Design Review Board for January 8, 2014 was adjourned at 8:40 p.m.

Respectfully Submitted,

Patti D'Agata